



General Application
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School Purpose

Located in the heart of Pristina, the American School of Kosova (ASK) strives to be an inspiration in education and learning for all of Kosova as the leaders of this new nation look to rebuild and recreate. The leadership team of ASK seeks to join the best practices in teaching and learning, with effective business strategies to offer the highest academic program possible to students and their families at an affordable cost.

School Philosophy

At the American School of Kosova, we are committed to helping all students realize their full potential by supporting their development of a positive self-concept and enthusiasm for learning. We believe every human being can make a difference in this world when there is respect for self, respect for others, and respect for our environment. We believe students nurtured in an environment with friendly and firm communication develop responsibility for their own behavior, learning and a concern for others. We also believe that continual school improvement is optimized when collaboration is encouraged between staff, students and parents.



MISSION

To educate the leaders of tomorrow, for a better future.

VISION

To be one of the leading schools in Europe by providing each student with a quality education in a safe and supportive environment in which a variety of learning experiences challenge all students to achieve self-discipline, self-motivation and excellence in learning.

Strives to “Do the Right Thing”
(Integrity)

Looks at Problems from Different Angles
(Innovative)

Challenges student to develop essential skills
(Quality Education)

Seeks “Win-Win” solutions
(Empowerment)

Advocates for students’ overall well-being
(Safe, Caring and Nurturing Environment)

Recognizes the importance of personalized communication
(Customer Service)

Cooperates with parent to enrich learning experiences
(Parental Participation)

Encourages a growth mindset
(Lifelong Learning)

Welcomes different cultural perspectives
(Diversity)



We believe that every student is a leader in some way and our goal is to help every child understand their unique talents and gifts while being a valuable member of our community. In order to reach these goals we have set a comprehensive entrance criteria that all students must meet in order to enroll. We are looking for students who have basic skills in English reading and writing and math. Thus, every student who applies for enrollment in grades 6-12, needs to take a formal entrance exam. In the spring of each year we offer a group entrance exam to identify students to receive available scholarships. However, throughout the year, we accept students on a space available basis.

HOW TO APPLY

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In order for your child's application for admission to be processed and finalized, you must complete the following items and submit to the Main Campus Student Services office at least one week before expecting to enroll:

- Completed Application Form
- Two passport size photographs
- Copy of student's birth certificate or any other ID (i.e. passport, ID card)
- All records from schools previously attended. These records must include report cards and a letter from your child's former teacher regarding conduct and academic potential.
- One letter of reference for students in grades 6 - 12
- Completed essay questions for parent(s) and the student(s) grades 1-12.
- General medical/health report
- Immunization report
- If your child attended school outside of Kosova, you need to visit the Ministry of Education, Science and Technology to verify the transcripts.

SCHOLARSHIPS

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MERIT SCHOLARSHIPS (Offered annually in May for student in grades 5-12)

The American School of Kosova is committed to the positive development of educating students and believes that merit scholarships serve as a stimulation and inspiration for all students to make their best effort to learn all that they can in school. In addition, they can provide some financial support to parents. Merits scholarships are awarded to currently enrolled ASK students based on their academic achievement and service to the community, and are determined annually by the Student Service Team. The amount given annually may fluctuate according to the financial needs of the school. The criterion is as follows:

Strong academic standing (As determined by MAP testing and GPA)

Class attendance

Active class participation

Participation in school activities and outdoor activities

Social conduct (behavior toward the school teachers and the staff)

Respecting the deadline of tuition payments

LEADERSHIP IN MIDDLE SCHOOL- (Offered annually in July for students in grades 6,7,8,9)

The ASK Leadership team recognizes that all students are capable of being leaders in a unique way and that fostering leadership qualities in middle school can be a foundation to a student's ultimate career path. We also believe that lifelong learning extends beyond the doors of the classroom and students who excel in the arts and athletics are often overlooked for merit scholarships.

In order to qualify for this opportunity, students must submit an essay in their own handwriting explaining how they have developed their leadership skills or special talent, along with a video showing them in action or documenting how they are currently pursuing a special passion, talent, or skill.

FREQUENTLY ASKED QUESTIONS

1. Is the school accredited?

The American School of Kosova has been accredited since 2003 by the Ministry of Education, Science and Technology, and by AdvancED since 2005 to present day.

2. Is this diploma accepted world wide?

The accreditation of ASK is recognized world wide, however each foreign institute has their own requirements and prerequisites for admittance.

3. Do you have a guidance counselor?

Our guidance counselor works collaboratively with the American Advising Center to guide our students towards future academic and career aspirations. The AAC is funded by the US Embassy in Kosovo and is located on our campus.

4. What kind of support is offered to students with special needs?

We have a full time Counselor for students and an American Certified Learning Specialist, to work with children with exceptional learning needs in grades 6-12.

5. What kind of foreign language support do you offer?

We have a comprehensive ASL/ESL program which is coordinated to help our students receive a more individualized and modified program.

TUITION FEES

Deposit € 500

Assessment Fee (non-refundable) € 50

Application/processing fee (non-refundable) € 5

2017-18 TUITION ONLY SCALE

Nursery € 2,950

K4-K5 € 2,950

1st-4th € 3,660

5th-8th € 4,090

9th-12th € 4,390

2017-18 FOOD SERVICES

Standard Meal Plan Prek-Grade 5 (Breakfast and Lunch) € 400

Standard Meal Plan Grade 6-8 (Take-Away Breakfast and Lunch) € 400

PAYMENT OPTIONS

Please see our website for specific plans or contact our Financial Office to discuss any questions: Shpresa Bajçinovci at: shpresab@askosova.org

STUDENT UNIFORMS

Student Uniforms are available for purchase by visiting the ASK store in the reception area on main campus. A basic kit for Middle School students consists of 6 items costs 135 euros. (Basic t-shirt, white short-sleeved polo, white or red long-sleeved polo, red short-sleeved polo, navy cardigan, navy pants or skirt). You may also make a payment using our bank transfer.

CONTACT

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For other questions you may have, please do not hesitate to contact us at:

Fjolla Ruhani
Community Liaison Officer
+386 49 935 120
fjollar@askosova.org

Please submit all documents for students in Elementary School (K4 - Grade 5) at
Jeta Jusufi - Xhelili
Elementary School Coordinator
+386 49 228 288
jetaj@askosova.org

Please submit all documents for students in Upper School (6 - 12 Grade) at
Shpresa Hana
Upper School Coordinator
+386 49 227 277
shpresah@askosova.org

If you need to further discuss the registration procedure or would like to
arrange a meeting with our Head of School, please contact her at:

Shannon Bruce Ramaka
Head of School
shannonr@askosova.org



American School of Kosova

Educating the leaders of tomorrow. For a better future.

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